

**TRANSMITTAL SHEET FOR
NOTICE OF INTENDED ACTION**

Control 170 Department or Agency Alabama Building Commission

Rule No. 170-X-3.07

Rule Title: Disposition of Submitted Documents

New Amend Repeal Adopt by Reference

Would the absence of the proposed rule significantly harm or endanger the public health, welfare or safety? Yes

Is there a reasonable relationship between the state's police power and the protection of the public health, safety or welfare? Yes

Is there another, less restrictive method of regulation available that could adequately protect the public? No

Does the proposed rule have the effect of directly or indirectly increasing the costs of any goods or services involved and, if so, to what degree? No

Is the increase in cost, if any, more harmful to the public than the harm that might result from the absence of the proposed rule? N/A

Are all facets of the rulemaking process designed solely for the purpose of, and so they have, as their primary effect, the protection of the public? Yes

Does the proposed rule have an economic impact? No

If the proposed rule has an economic impact, the proposed rule is required to be accompanied by a fiscal note prepared in accordance with subsection (f) of Section 41-22-23, Code of Alabama 1975.

Certification of Authorized Official

I certify that the attached proposed rule has been proposed in full compliance with the requirements of Chapter 22, Title 41, Code of Alabama 1975, and that it conforms to all applicable filing requirements of the Administrative Procedure Division of the Legislative Reference Service.

Signature of certifying officer Katherine Lyon

Date 1/16/13

ALABAMA BUILDING COMMISSION

NOTICE OF INTENDED ACTION

Agency Name:

Building Commission

Rule No. & Titles:

170-X-3-.07 Disposition of Submitted Documents

Intended Action:

To revise the document retention requirements enforced by the Building commission in accordance with §6-5-221, §6-5-222, §6-5-225, and . §6-5-227.

Substance of Proposed Action:

Rule 170-X-3.07 provides for the document retention requirements of the Alabama Building Commission.

Time, Place, Manner of Presenting Views:

All interested persons may submit data, views, or arguments writing or orally to the contact person below.

Final Date for Comment and Completion of Notice:

Oral and written comments shall be received until **5:00 p.m.** on **Wednesday, March 6, 2013**. All comments should be addressed to the contact person listed below.

Contact Person at Agency:

Ms. Phyllis Thomas
State of Alabama Building Commission
P. O. Box 301150
Montgomery, AL 36130-1150
Telephone No. 334-242-4082


Katherine Lynn, Director
Alabama Building Commission

ALABAMA BUILDING COMMISSION

CHAPTER 170-X-3

RULES FOR SUBMITTING PLANS AND SPECIFICATIONS TO THE TECHNICAL STAFF

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170-X-3-.07 Disposition of Submitted Documents.

- (1) Schematic and preliminary plans and specifications will be retained by the Technical Staff until receipt or review of the subsequent stage of submittal at which time these documents may be destroyed.
- (2) Final or revised final plans and specifications will be retained by the Technical Staff for a period of not less than five (5) years after completion of the project, or a period as may be prescribed by the State Records Commission. At the expiration of this period these documents may be destroyed.
- (3) Project documents such as transmittal letters, comment letters, project-related correspondence, contracts, reports, etc., shall be retained by the Technical Staff for a period not less than ~~thirteen (13)~~ **seven (7)** years after completion of the project, or a period as may be prescribed by the State Records Commission. At the expiration of this period these documents may be destroyed.

Author: Stedmann B. McCollough

Authority: Code of Ala. 1975, § 41-9-141 and State Records Commission

History: New, Filed: Apr 17, 1997: Certified Aug 29, 1997: Effective Oct 3, 1997; **AMENDMENT:** Filed: January 16, 2013,