



ALABAMA BOARD OF EXAMINERS IN PSYCHOLOGY

**NOTICE OF INTENDED ACTION**

RULE NO. & TITLE: 750-X-2A-.03 Application Form

INTENDED ACTION: The Alabama Board of Examiners in Psychology proposes to amend the above rule.

SUBSTANCE OF PROPOSED ACTION: This amendment is needed to delete the requirement for a cashier's check or money order payable to the Professional Examination Service to accompany the computer-based-testing application. The computer-based-testing application is no longer being used.

RULE NO. & TITLE: 750-X-2A-.07 Supervision Requirements

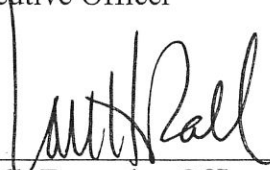
INTENDED ACTION: The Alabama Board of Examiners in Psychology proposes to amend the above rule.

SUBSTANCE OF PROPOSED ACTION: This amendment is needed to correct a grammar error.

FINAL DATE FOR COMMENT AND COMPLETION OF NOTICE: March 7, 2014

TIME, PLACE AND MANNER OF PRESENTING VIEWS: Interested Persons may present their views in writing to the Executive Officer of the Board at any time during the 35-day period following January 31, 2014, or if requested in advance (no later than March 7, 2014), by personally appearing at 660 Adams Avenue, Suite 360, Montgomery, Alabama, March 14, 2014 at 10:00 a.m. Contact Person: Mrs. Lori Rall, Executive Officer, Alabama Board of Examiners in Psychology, 660 Adams Avenue, Suite 360, Montgomery, AL 36104.

CONTACT PERSON AT AGENCY: Lori Rall, Executive Officer

  
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Lori Rall, Executive Officer

**750-X-2A-.03      Application Form.**      Applications will be reviewed under the laws and rules and regulations in effect the date the application is received. All licensure applications shall be submitted on a form prescribed and provided by the Board of Examiners in Psychology and accompanied by such evidence, statements, and documents as are therein required. The licensure application form must be filled out legibly and in detail, giving requested information and dates. It shall include a complete list of job positions in chronological sequence. A certified copy of each transcript shall be sent by the registrars of each institution directly to the Board. The applicant shall have the registrar, the graduate school dean, or other approved official of the degree granting institution to certify (1) the degree granting school or college, (2) the exact name of the department which granted the degree, and (3) the exact title of the degree. The entire licensure application form shall be notarized. The Board must be informed if a previous application for licensure has been submitted in this state. Four references are required (see Rule 750-X-2A-.05 below). The licensure application fee must accompany the licensure application form and is non-refundable. ~~A cashier's check or money order payable to Professional Examination Service sufficient to cover the actual costs of examination fees, but exclusive of the exam administration fee, will accompany the computer-based-testing application.~~

All applicants for licensure shall submit to a criminal history background check by providing fingerprints and executing a criminal history information release using forms provided to the applicant by the Board. The applicant is responsible for having his or her fingerprints made. The applicant shall provide his or her completed fingerprint cards, along with a Cashier's Check or Money Order made payable to the Alabama Bureau of Investigation (ABI) in the amount sufficient to cover the actual cost of the background check, to the Board office to be submitted to the ABI. The ABI is responsible for forwarding the fingerprints to the Federal Bureau of Investigation for a national criminal history record check. Information received by the Board pursuant to a criminal history background check shall be confidential and shall not be a public record, except that such information received by and relied upon by the Board in denying the issuance of a certificate of qualification may be disclosed as may be necessary to support the denial.

**Author:** Alabama Board of Examiners in Psychology

**Statutory Authority:** Code of Ala 1975, § 34-26-1 et seq., § 34-26-43.1

**History:** New rule

**Filed:** November 25, 1997. **Amended:** Filed November 15, 2000, November 27, 2013 (effective February 1, 2014 pursuant to Act 2013-386).