TRANSMITTAL SHEET FOR NOTICE OF INTENDED ACTION

		ncy: <u>Alabama Com</u>	mission on Higher Education
Rule No. Chapter			
	Allocation Procedure X Amend	Repeal	Adopt by Reference
			ridopt by Reference
Would the absence	ce of the proposed rul	e significantly	
harm or endanger	the public health, we	elfare, or safety?	NO
Υ	11 12 12 1	.1	
	ble relationship between		
public health, safe	ver and the protection	ortne	YES
puone neam, san	cty, or wentare?		1E3
Is there another, l	less restrictive method	d of	
regulation availab	ole that could adequat	tely protect	
the public?			NO
D d	1 1 1 1 22	6.11 .1	
	d rule have the effect		
	easing the costs of any land, if so, to what de		NO
SOLVIOUS INVOIVU	and, it so, to what de	ogroo:	
Is the increase in	cost, if any, more har	mful to the	
	arm that might result		
absence of the pro	oposed rule?		NO
Are all facets of t	the rulemaking proces	ss designed	
	pose of, and so they h		
	ect, the protection of t		YES
1 ,	, 1	1	

Does the propose	ed rule have an econor	mic impact?	NO
			I rule is required to be accompanied by Section 41-22-23, <u>Code of Alabama</u>
*****	*******	******	**********
	Authorized Official		
	1411011244 0111414		
			l in full compliance with the requirement
			t conforms to all applicable filing
requirements of t	ne Administrative Pro	ocedure Division of	the Legislative Reference Service.
Signature of certi	ifving officer	Tinthe	- W Link
Signature of cold	ary mig officor	Timoth W. Vic	k, Interim Executive Director
,	17 201		
Date /	17-201		

Alabama Commission on Higher Education

NOTICE OF INTENDED ACTION

AGENCY NAME: Alabama Commission on Higher Education (Commission)

RULE NO. & TITLE: 300 - 4 - 2 - .04, Definition Of Terms.

300-4-2 - .05, Fund Allocation Procedure.

300-4-2 - .06, Awarding Procedures.

300 – 4 – 2 - .07, Refund And Repayment Requirements.

INTENDED ACTION: Amendments

SUBSTANCE OF PROPOSED ACTION:

The purpose of these changes is to up-date the procedures so that the program can maintain compliance with Title IV of the Higher Education Act of 1965, as amended, through which the Alabama Student Assistance Program (ASAP) was established.

TIME, PLACE, MANNER OF PRESENTING VIEWS: Persons wishing to present views on these amended rules may contact Tim Vick, Director of Operations and Fiscal Services, Alabama Commission on Higher Education, P.O. Box 302000, Montgomery, Alabama 36130-2000, Telephone 334-353-9153 between 8 a.m. and 5 p.m. each day up to and including March 24, 2017.

FINAL DATE FOR COMMENT AND COMPLETION OF NOTICE: March 24, 2017

CONTACT PERSON AT AGENCY: Timothy W. Vick

Tunothy W. Vick Interim Executive Director

300-4-2-.05 Fund Allocation Procedure.

- The institutional need of all students at an institution as reflected on the most recent FWSP worksheet of the federal FISAP shall be reported to the Alabama Student Assistance Program office by a reporting date established by the Alabama Commission on Higher Education. Percentage figures of the institution's relative state need indicated on the most recent FWSP Worksheet for all participating institutions shall be adjusted, as necessary, to exclude from the institutional award pro rata calculations reflecting non-resident students, graduate students, and religion or theology majors.
- (2) The total funds available for eligible students attending eligible institutions which had no previous year Federal Work-Study Program recipients shall not be less than \$1,000 nor more than \$5,000 and based on a three-tiered payment schedule tied to enrollment levels as determined by the Alabama Student Assistance Program Office.
- (3) If any institution does not have a sufficient number of eligible applicants by March April 30 of the award year to utilize its allocated percentage of funds, or if any institution fails to submit reports due in the Alabama Student Assistance Program office by that date (March April 30), the remaining funds shall be reallocated among all eligible institutions as specified in 05(1).

Author: Joseph T. Sutton, Timothy W. Vick

Statutory Authority: Title IV of the Higher Education Act of 1965 as amended.

History: Filed September 30, 1982. Emergency Amendment: Filed

October 13, 1987. Amended: Filed December 7, 1987. Amended: Filed November 7,

1997; effective December 12, 1997. Amended: Filed March 27, 2017.;