### TRANSMITTAL SHEET FOR NOTICE OF INTENDED ACTION

ControlDepartment or Agency: Alabama Board of Li	icensure for Professional
Geologists Rule No.: Appendix 1	
Rule Title: Forms Associated with These Rules and Regul	ations
X New Amend Repeal Ac	
Would the absence of the proposed rule significantly Harm or endanger the public health, welfare, or safety?	Yes
Is there a reasonable relationship between the state's Police power and the protection of the public health, Safety, or welfare?	Yes
	100
Is there another, less restrictive method of regulation Available that could adequately protect the public?	No
Does the proposed rule have the effect of directly or Indirectly increasing the costs of any goods or services	
Involved and, if so, to what degree?	No
Is the increase in cost, if any, more harmful to the public Than the harm that might result from the absence of The proposed rule?	No
Are all facets of the rulemaking process designed solely For the purpose of, and so they have, as their primary Effect, the protection of the public?	Yes
**************************************	
Does the proposed rule have an economic impact?	No
If the proposed rule has an economic impact, the proposed accompanied by a fiscal note prepared in accordance with 22-23, Code of Alabama, 1975.	subsection (f) of Section 41-
Certification of Authorized Official	
certify that the attached proposed rule has been proposed requirements of Chapter 22, Title 41, Code of Alabama, 19 applicable filing requirements of the Administrative ProceduReference Service.	₹5, and that it conforms to al
Date:June 29, 2012	
	(DATE FILED) (STAMP)

### Alabama Board of Licensure for Professional Geologists

### NOTICE OF INTENDED ACTION

**AGENCY NAME:** 

Alabama Board of Licensure for Professional

Geologists

**RULE NO. & TITLE:** 

Appendix 1 Forms Associated with These Rules and

Regulations

INTENDED ACTION:

New

<u>SUBSTANCE OF PROPOSED ACTION:</u> The Board proposes add all forms associated with initial licensing applications and all forms associated with the renewal of licensure.

TIME, PLACE, MANNER OF PRESENTING VIEWS: Written comments will be received by the Board until 4:30 p.m. on Tuesday, September 4, 2012. Comments should be directed to Keith E. Warren, Executive Secretary, at 2777 Zelda Road, Montgomery, AL 36106 or via electronic mail at <a href="mailto:keith@warrenandco.com">keith@warrenandco.com</a> or via telephone at 334-420-7236.

FINAL DATE FOR COMMENT AND COMPLETION OF NOTICE: Tuesday, September 4, 2012.

**CONTACT PERSON AT AGENCY:** 

Keith E. Warren Executive Secretary 2777 Zelda Road Montgomery, AL 36106 (334) 420-7236

Keith E. Warren, Executive Secretary

Alabama Board of Licensure for Professional

Geologists

### APPENDIX 1

### FORMS ASSOCIATED WITH THESE RULES AND REGULATIONS

Application for Licensing as a Geologist Experience Data Form
Professional Reference Form
Personal Reference Form
Foreign Degrees Form
Verify Degrees Form
Temporary Application
Continuing Education Reporting Form
Renewal Form
Seal & Stamp Form

2777 Zelda Road Montgomery, AL 36106 334.269.9990 Fax 334.263.6115

### APPLICATION FOR LICENSING AS A GEOLOGIST

By education, examination and experience

By reciprocity
For reinstatement

11. SOCIAL SECURITY NUMBER:

For Geologist-In-Training	
INSTRUCTIONS TO APPLICANT	
1. The Application form must be typewritten, fully completed, signed, notarized and accompanied by the requisite fee BEFORE it will be accepted for consideration by the Board. Enclose two (2) recent (less than two years old) passport size photographs.	
2. Non-refundable fees MUST accompany the application (Application fee \$150.00 and License fee \$150.00). Do not send cash. Make checks or money orders payable to: <i>Alabama Board of Licensure Professional Geologists</i> (ABLPG).	e for
3. All reciprocal applicants must request a Letter of Good Standing be sent from the reciprocal state directly to the Alabama Board of Licensure for Professional Geologists.	
1. FULL NAME: LAST FIRST MI	
2. PREFERRED FORM OF NAME FOR	
CERTIFICATE, STAMP AND SEAL:  3. HOME ADDRESS:	
J. HOME ADDITESS.	
4. BUSINESS NAME:	
ADDRESS:	
5. PREFERRED MAILING ADDRESS: HOME BUSINESS	
6. HOME TELEPHONE: ( ) FAX: ( )	
7. BUSINESS TELEPHONE: ( ) FAX: ( )	
8. E-MAIL ADDRESS:	
9. BIRTH DATE:	***************************************
10. PLACE OF BIRTH:	

12. HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR? IF "YES," FULLY EXPLAIN ON A SEPARATE SHEET OF PAPER. (EXCLUDE TRAFFIC VIOLATIONS)	YES NO
---	--------

### 13 EDUCATION

APPLICANT SHOULD ARRANGE FOR TRANSCRIPTS FROM COLLEGES OR UNIVERSITIES TO BE SENT DIRECTLY FROM THE INSTITUTION TO THE BOARD ON FORMS PROVIDED. TRANSCRIPTS FROM APPLICANTS WILL NOT BE ACCEPTED. HOLDERS OF DEGREES FROM FOREIGN INSTITUTIONS, SEE THE ADMINISTRATIVE RULE 364-X-3-.028(8).

Include in chronological order attendance at each educational institution beyond high school.

NAME AND LOCATION OF INSTITUTION	ATTENDANCE FROM TO		MAJOR	DEGREE RECEIVED	DATE OF DEGREE

### 14. SUMMARY OF PROFESSIONAL EXPERIENCE

Summarize your professional practice, beginning with your most recent position, in the table below. Describe your professional expertise in detail on the experience data sheets or copies thereof.

DATES FROM	то	EMPLOYER NAME AND ADDRESS SUPERVISOR NAME	JOB TITLE

Add additional sheets if necessary.

### 15. REGISTRATIONS

List geological or other registrations, licenses, etc., which you currently hold that have been issued by any governmental authority within or without the the State of Alabama. IF APPLYING FOR LICENSING BY RECIPROCITY, YOU MUST CERTIFY EITHER THAT ONE OR MORE OF YOUR GEOLOGY REGISTRATION/LICENSES WERE GRANTED PARTLY ON THE BASIS OF WRITTEN EXAMINATION, OR THAT YOU HAVE SUCCESSFULLY COMPLETED 5 OR MORE YEARS OF PROFESSIONAL WORK AFTER OBTAINING A REGISTRATION/LICENSE BY "GRANDFATHERING" AND YOU MUST INCLUDE WITH YOUR APPLICATION A PHOTOCOPY OF YOUR CURRENT REGISTRATION DOCUMENT FROM THAT STATE. Do not include membership in or certifications by professional societies or associations.

	TYPE OF		lξ	SSUING	DATE	
	LICENSE	DISCIPLINE	A	GENCY	ISSUED	REMARKS
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* R	Inciatration license	, certification, other (expl	1-in1		<u> </u>	
٠,						
	My registration/certification as a geologist in the State of was granted on the basis of written examination. A photocopy of my current registration documentation is attached.					
	My registration/certification as a geologist in the State of was granted on the basis of "grandfather" provisions. I have five (5) years of professional experience since registration/licensing. A photocopy of my current registration documentation is attached.					
16.	REGISTRATION	I/LICENSING DENIAL	-			
	Has any state denied you registration/licensing? Or, has any state suspended or revoked your registration/licensing/certification other than for your failure to renew? NO (If "YES", explain on a separate sheet of paper.)					
17.	PROFESSIONAL	L AFFILIATIONS				
Ī	NAME OF	F ORGANIZATION		TYPE OF	MEMBERS	HIP AND OFFICES HELD
$\vdash$			<del></del>			
-			-+			

### 18. REFERENCES

List the names of five (5) references: three (3) licensed or registered geologists, qualified geologists, or professional engineers who can attest to your character, reputation, responsibility, integrity, and competence; and two (2) personal references. Have them communicate directly to the Board using the forms provided for reference evaluation. You are encouraged (but not required) to list your most recent supervisor (Item 15) as a reference.

NAME	ADDRESS AND TELEPHONE NUMBER

"I understand that I may be required to fur	nish additional information, if r	requested by the Board."
"I,"Alabama Geologists Licensing Act" (Title Regulations of the Alabama Board of Professional Conduct adopted by the Boar cation, including attached sheets, is true a	34, Chapter 41 of the Alabam Licensure for Professional Crd. I further certify that the information of the correct to the best of my kind correct to the best of my kind.	a Code, 1975), the Rules and Geologists, and the Code of rmation contained in this appli- nowledge."
Signature of Applicant:		
County of	State of	
Sworn and subscribed before me, this	day of	, 20
		, Notary Public
	My Commission Expires:	

### **EXPERIENCE DATA SHEET**

Applicant Name		Sheet of			
This sheet (or copies thereof) may be used to provide detailed information for Item 14 of the application. The nature of each work engagement including time in responsible charge should be indicated. PLEASE TYPE INFORMATION.					
Position:	From - To Month/Year:	Employer Address:			
DESCRIPTION:					
Supervisor's Name					
	:: rience and Qualifica	itions:			
Is the Supervisor a registered/licensed Geologist?  Yes  No If so, for what period of time and where:					
Position:	From - To Month/Year:	Employer Address:			
DESCRIPTION:					
Supervisor's Name Supervisor's Expe	: rience and Qualifica	itions:			
Is the Supervisor a registered/licensed Geologist? ☐ Yes ☐ No If so, for what period of time and where:					

Alabama Board of Licensure Professional Geologists 2777 Zelda Road Montgomery, AL 36106

FRM 2 10/96 Revised 11/05

2777 Zelda Road Montgomery, AL 36106

### FORM FOR PROFESSIONAL REFERENCE

(THREE REQUIRED)

NAME AND A	DDRESS
OF APPLICA	
I WAIVE MY F	RIGHT TO INSPECT THE CONTENTS OF THIS DOCUMENT
SIGNATURE_	DATE
	TO BE COMPLETED BY THE APPLICANT
CHARLE AND	TO BE COMPLETED BY RESPONDENT
of Title 34, Chapter Geologists requires, reputation, responsit a licensed geologist PLEASE TYPE OR This form hadirectly to the Board	named applicant has applied for licensing as a geologist in Alabama under the provisions of 31 of the Alabama Code, 1975. The Alabama Board of Licensure for Professional, as part of the licensing process, references to satisfy the Board as to the character, bility, integrity and competence of the applicant. These references must be submitted by the qualified geologist or professional engineer under whom the applicant has worked. <b>PRINT NEATLY.</b> The as been supplied to you by the applicant. You are requested to mail the completed form of the information will be treated by the Board as strictly confidential. Your candid appraisal of the supplicant of the provisions of th
1. Your name:	
	SS:
<ol> <li>Your telepho</li> </ol>	one no.:
4. Your profes	sion:
5. Your years	of experience:
6. Your specia	alty (if any):
1 - Note: A "qualifie	ed geologist" is a person who possesses all the qualifications specified for licensing

THIS FORM MAY BE DUPLICATED AS NECESSARY

under Title 34, Chapter 41 of the Code of Alabama, 1975, except that he/she is not licensed.

7.	Your professional registration/license/certification: a. Type (engineer/geologist):
	b. State:
	c. Registration/Certification No.:
	d. Date of issue:
8.	How long have you known the applicant:  a. Personally:
	b. Professionally as a practicing geologist
9.	What has been your professional relationship with the applicant?  [ ] Employer
10.	Please indicate your appraisal of the applicant in the following categories:
	Excellent Good Poor Unknown  a. Technical competence [ ] [ ] [ ] [ ]  b. Professional integrity [ ] [ ] [ ] [ ]  c. Professional reputation [ ] [ ] [ ] [ ]  d. Personal integrity [ ] [ ] [ ]
11.	Do you know of any instances where the applicant was convicted of illegal conduct professional misconduct?  [ ] Yes [ ] No  If "yes", please explain on separate sheet
12.	Would you entrust the applicant with responsibility for an important geologic project involving the life health, property and welfare of the public? [ ] Yes [ ] No
	(If "No", please explain. Please consider this question carefully. As a licensed professional, the applicant will represent all geologists working in the public sector.)
13.	Additional information and comments which would amplify or clarify the items above and thus assis the Board in evaluating the applicant's experience and qualifications are strongly requested. Attack additional pages as required.
	Signature:
	Date:

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2777 Zelda Road Montgomery, AL 36106

### FORM FOR PERSONAL REFERENCE

NAME AND ADDR	ESS	
OF APPLICANT		
I WAIVE MY RIGH	HT TO INSPECT THE CONTENTS OF THIS DOCUMENT	
SIGNATURE	DATE	
	TO BE COMPLETED BY THE APPLICANT	
=======================================	TO BE COMPLETED BY RESPONDENT	I menute interest values
provisions of Title 34, Cl Professional Geologists satisfy the Board as to tl These references must known the applicant for on the reference forms p This form will be completed form directly	ned applicant has applied for licensing as a geologist in Alabama under the hapter 31 of the Alabama Code, 1975. The Alabama Board of Licensure for requires as part of the licensing process, personal references are required the character, reputation, responsibility, integrity and competence of the applied be submitted by a personal acquaintance or professional colleague who have at least 5 years immediately prior to submittal of this application on for lice provided. PLEASE TYPE OR PRINT NEATLY.  The supplied to you by the applicant. However, you are requested to mail the to the Board. Information will be treated by the Board as strictly confidential the applicant's personal character is appreciated.	or d to plicant. as nsure
1. Your name:		
2. Your address:		
	:	
Telephone No.		
a. Personally	ou known the applicant: ??	
	This form maybe reproduced as required.	

4.	What has been your personal relationship with the applicant?					
	[ ] Employer [ ] Co-worker [ ] Friend		[ ] Superv [ ] Other [ ] Relativ			
5.	Please indicate your appraisal of the applicant in the following categories			categories;		
		Excellent	Good	Poor	Unknown	
	<ul><li>a. Personal Honesty</li><li>b. Personal Integrity</li></ul>	[]	[]		[]	
6.	Do you know of any instances where the applicant was convicted of illegal conduct or misconduct?  [ ] Yes					
7.	Additional information and comments which would amplify or clarify the item above and thus assist the Board in evaluating the applicant's personal qualifications are strongly requested. Attach additional pages if required.			<b>,</b>		
		and the second s	Miles de la desta de la companya de			
	Your signature:		nd the same of			
	Date:					

### FOREIGN DEGREE EVALUATION SERVICES

For those individuals that obtained their geological degree or required courses, we recommend that you contact one of the below services for your evaluation. These three services have been contacted by this Board and will be aware of your needs. Please call the Board office should you have any questions.

ECE - Educational Credential Evaluators, Inc. Post Office Box 92970 Milwaukee, WI 53202-0970 414-289-3400 414-289-3411 Fax

Lisano International Post Office Box 407 Auburn, AL 36831-0407 334-745-0425 Telephone/Fax

World Education Services, Inc. Post Office Box 745 New York, NY 10113-0745 212-966-6311 212-966-6395 Fax (Mid-West Office) Post Office Box 11623 Chicago, IL 60611-0623 312-222-0882 312-222-1217 Fax

### **VERIFICATION OF DEGREE GRANTED**

APPLICANT SHALL COMPLETE THE UPPER PART OF THIS FORM

Name in Full:	
Home Address:	
Business Address:	
	Social Security No
Applicant's Signature:	Date:
(After completion of above, the a has obtained a degree in geolog	applicant shall send this form to each college or university from which he/she gy or related field. Please request the following certificate be completed and is form be returned directly to the Board. Under no circumstances will the
	CERTIFICATE
I hereby certify that the above n	name applicant has graduated from this institution with a degree of:
	Major:
on	
An official transcript of the appli	icant's academic record at this institution is attached.
	Signature:
SEAL OF UNIVERSITY	Official Position:
	Institution:
	Date:
Return to: ALABAMA BOARD OF L 2777 Zelda Road Montgomery, AL 36106	ICENSURE FOR PROFESSIONAL GEOLOGISTS

2777 Zelda Road Montgomery, AL 36106 (334) 269-9990 (334) 263-6115 (fax)

### APPLICATION FOR TEMPORARY PERMIT (90 DAYS) AS A GEOLOGIST

### **INSTRUCTIONS TO APPLICANT**

- The Application form must be typewritten, fully completed, signed, notarized and accompanied by the requisite fee (\$200.00) BEFORE it will be accepted for consideration by the Board. Enclose two (2) recent (less than two years old) passport size color photographs.
- Non-refundable fee MUST accompany the application. Do not send cash. Make checks or money orders payable to "Alabama Board of Licensure for Professional Geologists" (ABLPG)

FIRST NAME	M I	NITIAL	LAST NAME	
MAILING ADDRESS				
CITY	ST	ZIP		
BUSINESS NAME				
BUSINESS ADDRESS				
CITY	ST	ZIP		
BUSINESS TELEPHONE			FAX	
EMAIL ADDRESS		SOCI	AL SECURITY #	
DATE OF BIRTH		PLAC	E OF BIRTH	
LIST YOUR LICENSE NU	JMBER(S)	AND ISSI	UING STATE(S)	
	······································			****

LIST THE COMPANY AND LOCATION OF JOB:
GENERAL NATURE OF GEOLOGIC/HYDROLOGIC STUDY:
ARE YOU THE PRINCIPLE GEOLOGIST/HYDROLOGIST ON THE JOE YESNO. IF NOT WHO? (LIST THE NAME, LICENSE STATE AND NUMBER OF INDIVIDUAL)
S THE WORK SUBJECT TO REGULATORY APPROVAL OR ACCEPTANCE? YES NO. IF YES, WHICH AGENCY:
NAME THE LOCATION(S) OF THE WORK BEING PERFORMED:
Signature and Seal of Applicant
County of State of
Sworn to and subscribed before me, this the day of, 20:
Notary Public
My Commission Expires:

## 2005 CONTINUING EDUCATION REPORTING FORM

ниостического поличения по		ZIP	de non-maria di manche di
NAME	ADDRESS	ST	LICENSE NUMBER
	4	CITY	

and PDHs are not the same as explained in the 2005 Guidelines for each category. Further, in some categories, there are limitations For general guidelines, please read the document titled Continuing Education Guidelines for Alabama Licensed For specific guidelines, X-13-,02. Please note that documentation is required for all PDH credit claimed and should be available for later examination, if categories, 1 through 5 below, correspond to the same numbered categories in the 2005 Guidelines. Please note that 'contact hours' please refer to Alabama Board of Licensure for Professional Geologists Administrative Rules, Ethics, and Enabling Act, Section 364on the number of PDHs that can be claimed and/or the PDHs are prorated in some manner. Please see 'Examples of PDH Credit requested. This form can be modified as needed to document your particular PDH credit, but please use this form for reporting. Professional Geologists (2005), which can be viewed on the Board's website, www.algeobd.alabama.gov. Conversion' in the 2005 Guidelines, which is located on the Board's website, www.algeobd.alabama.gov. NOTICE:

### 1) Formal Educational Activities

**PDHs** Otr Hrs Semester Hrs Date Attended Course Name of College of University αį ت

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# 2) Formal Activities of Professional Societies, Agencies, and Organizations

PDHs Contact Hrs Date Subject Organization

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3) Field Trips

Organization

PDHs

Contact Hrs

Date

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4) Regulatory and Safety Training, Internet Seminars and Courses & In-House Activities

Contact Hrs Date Source/Description

PDHs

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Contributions
<b>Technical</b>
and Written
5) Oral a

PDHs					Most and the second sec		weight and the state of the sta
Prep Hrs				ıst biennium			*E
Pages				orward from la			rd to next bienniu
Date				Total PHDs carried forward from last biennium	Total	Total PDH's Claimed	Total PDHs carried forward to next biennium*
Published By							
Title of Paper	<b>ાં</b>	Ģ	oʻ.				

<sup>\*</sup>Category 4 PDHs cannot be carried forward into the next biennium.

Signature of Applicant/Date

Licensee certifies that the information above is true and correct by applying his/her seal or stamp. (Apply Seal or Stamp)

2777 Zelda Rd Montgomery, AL 36106 Phone: 334/420-7236 FAX: 334/263-6115

Email: geology@warrenandco.com Website: www.algeobd.alabama.gov

	PROFESSIONAL GEOL \$150.00 Renewal Fee The following if applicable: \$100.00 Late Fee (If not rece expiration date)		S75.00 Renew The following if ap	plicable: ee (If not received	
required for this biennia refer to your Continu	CCEPTS PERSONAL OR CO I license renewal period. Th uing Education Guidelines tov. Also, your AL Seal Or	iirty (30) PDH's are booklet. You	required. Please see may access the	e the Continuing Ed CE Guidelines	ducation Reporting Form or
Please complete the fo	llowing:				
Name of Licensee:		Lic.	Number:	Date of Birth:	
Residence Address:	Street & Number		City	State	Zip
Residence Phone: (	_)	FAX: ()_		County:	
Business Name:					
	Street & Number			State	Zip
Business phone: (	)	FAX: ()		County:	
E-Mail address:					
PLEASE MARK THE AF	PPROPRIATE CATEGORY:				
Academia	Business*	Consultant, (	(Independent)	Geoted	chnical
Government	Mining	Petroleum		Retired	
I hereby attest that the all Professional Conduct (Co	pove information contained hereby real	nerein is true to the laffirm my agreemer	best of my knowledge nt to abide by these ru	and belief. I have les set forth by the	read Chapter 364-X-14, Board.
Signature:Social Security Number (	Required):		Date:		



### Alabama Board of Licensure for Professional Geologists 2777 Zelda Rd Montgomery, AL 36106 334/420-7236 Fax: 334/263-6115

www.algeobd.alabama.gov
Email: geology@warrenandco.com

### Dear Licensee:

Congratulations on obtaining your PG license for the State of Alabama! We are excited about the response that we have received and look forward to working with you and assisting you in any way that we can.

The Licensing Act, § 34-41-14 (a), states, "Each geologist, upon the issuance of a license, shall obtain from the secretary-treasurer of the board or his or her designee, at a cost prescribed by the board, a seal of the design authorized by the board bearing the name of the licensee and the legend "Licensed Professional Geologist — State of Alabama" together with the serial number of the licensee. A licensed professional geologist shall approve, sign, and affix his or her seal to all drawings, reports, or other geologic papers, or documents involving the public practice of geology which have been prepared by the licensed professional geologist or a subordinate employee under the direction of the licensed professional geologist for the use of, or for delivery to, any person or for public record within the State of Alabama."

The Alabama Geologists Board seal was recently approved and we are now able to offer to you, your seal and stamp. In order to obtain your stamp and seal, we ask that you return the bottom portion of this letter along with a check for \$50.00 to the Board's office. The stamp and seal will not be ordered until your request form and check have been received and processed. Once ordered, it will take a minimum of 6-8 weeks for your stamp and seal to be delivered to you.

Please note that the above referenced seal/stamp is the only acceptable form of seal/stamp. The Board will not recognize any seal/stamp purchased from outside sources.

Geologist Stamp/Seal Request Form					
Name:	License No.				
(As you wish it to appear on your seal/stamp)					
Address:					
E-mail:					
Please make \$50.00 check payable to:	ABLPG				
Please remit payment to: (Board has moved)	ABLPG Attn: Hope Paulene 2777 Zelda Rd Montgomery, AL 36106				