

TRANSMITTAL SHEET FOR  
NOTICE OF INTENDED ACTION

Control No. 100 Agency Board for Registration of Architects

Rule No. 100-X-8-.02

Rule Title: Application Procedures

       New; XX Amend;        Repeal;        Adopt by Reference

Would the absence of the rule significantly harm or endanger the public health, welfare or safety? Yes

Is there a reasonable relationship between the state's police power and the protection of the public health, safety, or welfare? Yes

Is there another, less restrictive method of regulation available that could adequately protect the public? No

Does the rule have the effect of directly or indirectly increasing the costs of any goods or services involved and, if so, to what degree? No

Is the increase in cost, if any, more harmful to the public than the harm that might result from the absence of this rule? No

Are all facets of the rulemaking process designed solely for the purpose of, and so they have, as their primary effect, the protection of the public? Yes

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Does the proposed rule have any economic impact? No

If the proposed rule has an economic impact, the proposed rule is required to be accompanied by a fiscal note prepared in accordance with subsection (f) of Section 41-22-23, Code of Alabama 1975.

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Certification of Authorized Official

I certify that the attached rule has been proposed in full compliance with the requirements of Chapter 22, Title 41, Code of Alabama 1975 and that it conforms to all applicable filing requirements of the Administrative Procedure Division of the Legislative Reference Service.

Signature of certifying officer Cynthia M Kim

Date 5/23/13

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FOR APD-USE ONLY

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BOARD FOR REGISTRATION OF ARCHITECTS  
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NOTICE OF INTENDED ACTION

AGENCY NAME: Board for Registration of Architects

RULE NO. AND TITLE:

100-X-8-.02 Application Procedures

INTENDED ACTION: Amend rule.

SUBSTANCE OF PROPOSED ACTION: This proposed amendment allows a firm entity to concurrently file qualifying documents with the Secretary of State and the Board and also requires the entity name to be the same on both sets of documents.

TIME, PLACE, MANNER OF PRESENTING VIEWS: Oral or written comments should be addressed to the Board for Registration of Architects at the above address or phone number and must be received no later than August 1, 2013.

FINAL DATE FOR COMMENT AND COMPLETION OF NOTICE: August 1, 2013.

CONTACT PERSON AT AGENCY: Cindy McKim at (334) 242-4179 or  
Cindy.McKim@boa.alabama.gov.

  
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Cynthia J. McKim  
Executive Director

(1) All applications for a Certificate of Authorization to Practice Architecture (COA) shall be made in the format provided by the Board. The firm entity will be required to furnish all applicable information indicated on the form along with the required fee. Application fees will not be refunded.

(2) Any entity required to be qualified by the Alabama Secretary of State's Office to do business in Alabama ~~should~~ may file such qualification documents with that office do so prior to applying concurrently with application for a Certificate of Authorization to Practice Architecture. The firm entity name on the Application for Certificate of Authorization must be the same as the firm entity name on documents filed with the Alabama Secretary of State's Office.

(3) Withholding information, providing statements which are untrue, or misrepresenting pertinent facts may be cause for denial of an application or revocation of the COA.

(4) When the Board, after due consideration of the application, finds that the firm entity is not eligible for a certificate of authorization, the application will be denied. In this event, the firm may not offer, solicit, or perform architectural services as a firm entity.

(5) If the firm entity is dissolved or reorganized, or if there is a change in the registered architect(s) in responsible control of the practice of architecture in Alabama, the entity must notify the board in writing within thirty (30) days.

**Author:** Board for Registration of Architects

**Statutory Authority:** Code of Ala. 1975, §34-2-37

**History:** **New Rule:** July 19, 2010.