



Alabama Board of Examiners for Speech-Language  
Pathology and Audiology (ABESPA)

**NOTICE OF INTENDED ACTION**

Rule Number & Title: 870-X-1-.03(2)  
Election, Terms, And Duties of Officers; Conduct  
of Meetings; Contracts


Intended Action: To Amend Rule

Substance of Amendment: ABESPA proposes to amend rule to update  
language in the rules.

Time, Place, Manner of Presenting Views: Interested person may present their views in writing to the executive secretary of the Board at a time during the 35 day period following the 20<sup>th</sup> day of June. Any person who wishes to present his or her views orally at the public hearing may notify the Board in writing, before August 12, 2016, to P.O. Box 304760, Montgomery, AL 36130-4760. The public hearing will be held on August 12, 2016 at 400 South Union Street, 4<sup>th</sup> floor conference room, Montgomery, Alabama at 12:00 p.m.

Final Date for Comment and Completion of Notice: August 12, 2016

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Wanda C. Rawlinson  
Executive Secretary

870-X-1-.03 Election, Terms, And Duties Of Officers; Conduct of Meetings; Contracts.

(1) The Board shall elect a chair, a vice chair, and a recording secretary at its annual organizational meeting in October. The chair shall conduct the Board meetings, appoint committees, notify the Speech and Hearing Association of Alabama (Association) by registered mail in March of the terms of office that will expire the following September, and notify the Association immediately of any vacancy in an unexpired term. The vice chair shall assume the duties of the chair when the chairman is unable to carry them out. The recording secretary shall record the minutes of each Board meeting, distribute the minutes to each Board member, and serve as chair of the Minutes Committee.

(2) Four members of the Board constitute a quorum to do business. Business shall be transacted in accordance with the most current edition of Roberts' Rules of Order.

(3) The Board may employ, and at its pleasure discharge, an executive secretary and other officers and employees as may be necessary, and the Board shall also outline their duties and fix their compensation and expense allowances.

Authors: Eugene C. Sheeley, Gina Murray and Keith Nicholls. Rebecca Caviness, Susan Grigsby, Richard Talbott

Statutory Authority: Code of Ala. 1975, §§34-28A-1, et seq. February 28, 1985; January 14, 1994. Amended: Filed February 11, 1994; effective March 18, 1994; Filed June 20, 1997; Filed October 16, 2000; Filed May 20, 2016; Filed June 20, 2016.